

**MINUTES**  
**NOTICE BOARD MEETING**  
**November 10, 2015**  
7:30 P.M.  
Portner's Landing Community Room

**Present:** Matt Hennesy, Howard Middleton Tom Soapes, Clarence Tong, Christa Watters, Roger Waud, Fran Zorn.

**Absent:** Ernie Lehman,

**Tom Soapes called the meeting to order at 7:35 p.m.**

**Minutes:** The minutes of the October 12 board meeting were unanimously approved on a motion by Fran Zorn, seconded by Clarence Tong.

**Treasurer's Report/Membership:** Fran Zorn reported membership stands at 202 individuals representing 145 households, with \$2,325 in dues collected to date. The bank balance as of 11/10/15 was \$8,867.82.

**Plans for Annual Meeting November 19:** The slate will be all existing board members, plus Tom will take nominations from the floor. The social begins at 7:00 p.m., brief business meeting to begin at 7:30 will include the election of board members for 2016. The featured speaker will be City Manager Mark Jinks, who will take questions afterward. Fran has reserved the single meeting room at the Best Western Old Colony Inn and will bring refreshments. She has to leave early, so other board members will clean up. Roger has made flyers, which are on their way to the printer, to be delivered along with the newsletter, which is likewise on its way. Roger will arrange delivery of both in tandem, and will bring the sound system. Board members are requested to be there no later than 6:45, preferably a bit earlier to put up the sign and help set up and greet early arrivals. Howard will help Fran with registering possible new members.

**Small Area Plan Process:** Tom briefed the board on the process to date. He asked that all board members participate in as much of the five-day Charrette process as possible as NOTICE has a large stake in the outcome of the updated plan. A schedule of events was passed around, and links were provided to the Web site for updates. Those who cannot attend may participate online.

**Development Issues:** There is no new information on the Bus Barn – potentially there will be an announcement in December. [Post meeting update: No acceptable bids received, they will send out a new RFP with assistance from the City, which seems to think the original minimum price was set too high.]

**Old/New Business:** Treasurer Fran Zorn turned over NOTICE financial records for the just-ended fiscal year to the audit committee of Chair Howard Middleton, Matt Hennesy and Roger Waud.

Tom reported that the Federation of Citizens Associations is discussing an alternative city planning model. He also announced that NOTICE Planning and Zoning Committee member Erik Olsen plans to participate in the North Old Town Small Area Plan charette process as much as his work schedule permits.

**Next Meeting:** The next meeting, the organizational meeting for choosing of officers for the coming year, is scheduled for Monday, December 14, in the Portner's Landing Community Room.

**Adjournment:** The meeting was adjourned at 8:55 p.m.

Respectfully Submitted,  
Christa Watters, Secretary